

Extenuating Circumstances – Guidelines for Students

The Examination and Assessment Regulations allows for four different methods for extenuating circumstances. One of them applies to full time undergraduate students only. The other three are for part time, postgraduate and distance learning courses and specifically relate to the submission of coursework type assessment artefacts.

Each course can only have one extenuating circumstances method and all students will be informed **at the beginning of the academic year** which method will be used for their course. There will not be different methods for different units on the same course.

They are referred to as **Method A, Method B, Method C** and **Method D**.

Method A is the full time undergraduate method so will not be used for part time, postgraduate and distance learning courses.

Method B, C and D are for part time, postgraduate and distance learning courses so will not be used for full time undergraduate courses.

Links to relevant guidance

Full time Undergraduate only

[Extenuating Circumstances - Guidelines to Students \(Method A\)](#)

Part time, Postgraduate and/or Distance learning Courses only

[Extenuating Circumstances - Guidelines to Students \(Method B\)](#)

[Extenuating Circumstances - Guidelines to Students \(Method C\)](#)

[Extenuating Circumstances - Guidelines to Students \(Method D\)](#)